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## WEBSITE PRIVACY POLICY

*Celestus, LLC, a Mettle Ops Company*

Celestus, LLC d/b/a Celestus, a Mettle Ops Company, together with its subsidiaries and affiliates (collectively, "Celestus," "we," or "us"), has adopted this Privacy Policy to inform you of its policies and practices regarding information collected from websites owned or operated by Celestus (the "Site"). Your use of the Site constitutes your acceptance of this Privacy Policy and your consent to the practices it describes. Please review this Privacy Policy periodically, as we may update it from time to time. Each time you visit the Site, or provide us with information, you are, by doing so, accepting the practices described in this Privacy Policy at that time.

### APPLICATION

This Privacy Policy applies only to information gathered on and through the Site and does not apply to any other information or websites not owned or operated by Celestus or information collected by Celestus by other means.

### SUMMARY

We value your privacy and, unless otherwise stated in this Privacy Policy, will not sell or share your personal information with third parties without your consent. This section gives a brief overview of our data collection and use policies. Please see below for a more detailed discussion of each topic.

#### **We collect the following information:**

- Personal information that you provide us on a voluntary basis.
- Information that your browser routinely shares with websites.
- Information that your mobile device shares when you access the site from a mobile device.

#### **We use and disclose the information we collect for the following purposes:**

- To provide you information about products and services that you request or that may interest you.
- To help us improve our Site, understand its users and their preferences, and to market our services.
- To protect our business interests or the rights of others, when required by law, to cooperate with law enforcement, or in connection with the sale or merger of all or part of our business.

#### **The Site uses the following tracking technologies:**

- Cookies and other similar technology track movement across our website and keep track of our users and their preferences.

#### **Other details about our practices:**

- Although the Site may contain links to other websites, this policy applies only to websites owned and operated by Celestus.
- We use your personal information only for the purposes for which it is collected and consistent with this policy, and we retain your information only as long as permitted by applicable law.
- We may update this policy from time to time, but we will allow you to opt in to any material changes in how we use your previously collected personal information.

### COOKIE POLICY & DECLINING COOKIES

As is commonly done on websites, this Site may use cookies and similar technology to customize your Site experience and keep track of those using the Site. A "cookie" is a small text file containing alphanumeric characters that is stored on your computer and uniquely identifies your browser. You consent to our cookies if you continue to use our Site. However, you have the ability to accept or decline cookies. Most Internet browsers enable you to erase cookies from your computer hard drive, block all cookies, or receive a warning before a cookie is stored. If you do not wish to allow cookies, please disable cookies by changing your browser settings before continuing to use this Site. Please be aware that some of the Site's functions or features may not work properly without cookies.

Specific uses of cookies on this Site are described in more detail below.

## **INFORMATION WE COLLECT AND HOW THE INFORMATION IS USED**

### **Information related to interaction with our site and services**

What information is collected? We collect the personal information you provide, such as when you ask questions through the Site, opt-in to Site features, post content, or enroll to receive our products or services. Additionally, we log usage data when you visit or otherwise use our Site, such as when you view or click on content or ads, perform a search, or share information from other users.

How is this information collected? This information is collected when you give it to us and as you interact with our Site and services. When you use our Site, opt-in to certain features, enroll for our products or services, post content, or otherwise communicate with us or others in connection with our Site, you are creating personal data that we collect. We also collect information related to the general use of our Site using log-ins, cookies, device information, and IP addresses to identify and log your use.

How is this information used and shared? This information is used and shared to provide you with our services, facilitate interactions between users, customize your experience with our Site, and to communicate with you about products and services that may interest you. Additionally, we may use the information we have about you to provide and personalize some of the Site's features or services (such as ads) including with the help of automated systems and inferences we make, so the Site can be more relevant and useful to you and others. However, we do not use automated decision-making without human intervention, including profiling, in a way that produces legal effects concerning you or otherwise significantly affects you.

### **Information related to browser and analytics data**

What information is collected? Like many other websites and applications, and regardless of which section of the Site you are visiting, we may record information that your browser routinely shares, and we may automatically track certain information based upon your behavior on an anonymous, aggregate basis ("Aggregate Information"). This information may include, for example, the URL that you have just come from, the URL you go to next, your computer's browser information, mouse clicks, mouse movements, scrolling activity, and text that is typed and your IP address.

How is this information collected? This information is collected as a result of your browser sharing the information with us through the use of web beacons and cookies. Web beacons are pixel images embedded in a website page used to transparently collect information. We may allow business partners who provide services to this Site to place cookies on your computer that assist us in analyzing usage data.

How is this information used and shared? This information is used to keep track of users and their preferences and to provide analysis about the visitors to our Site.

### **Use of Google Services**

The Site may be enabled with Google Services, such as Google Analytics and other associated tools. As such, the Site will collect information consistent with the terms of Google's Privacy Policy (<https://policies.google.com/technologies/partner-sites>), which could include but is not limited to the collection of device-specific information, log information, location information, and cookie-related information. Users may opt out of Google's use of cookies and may opt out of Google Analytics by visiting the Google Opt-Out page.

## Geographic information collected from mobile devices

What information is collected? We may operate a version of this Site and applications specifically designed to work with mobile devices. The mobile Site and applications may include a feature that uses geographic location information.

How is this information collected? This information is provided by your mobile device.

How is this information used and shared? We do not collect or store your geographic information except to temporarily provide this Site. Your geographic information may be used to identify services in your vicinity in which you may be interested.

## INFORMATION SHARED WITH BUSINESS PARTNERS AND PROCESSORS

We may use business partners to help us design and operate the Site, provide services to support the Site, or otherwise process your information. Unless otherwise indicated at the time we collect your information, if we allow our business partners to access the personal information we collect, we will have contractual provisions or other appropriate protections in place to ensure such access is for limited purposes and in compliance with this Privacy Policy. A list of our current business partners that have access to certain personal information we collect is available upon request.

## BUSINESS OPERATIONS, LAW ENFORCEMENT AND LEGAL ACTIONS

We may release your information without prior notice when we believe it is appropriate to prevent fraud; to comply with law or to cooperate with law enforcement activity or other governmental request; to respond to subpoenas, court orders or administrative agency requests for information; to enforce our policies; to protect the rights, property and safety of our business and of others; or when required or otherwise permitted by law. If there is a sale or merger of our organization, we may also transfer the information we have collected in connection with such sale or merger.

## TRANSFERS OF INFORMATION

Any information you provide to us through the use of the Site may be stored, processed, transferred among, and accessed from the United States and other countries which may not guarantee the same level of protection of personal information as the one in which you reside. However, we will handle your personal information in accordance with this Privacy Policy regardless of where your personal information is kept.

## DATA RETENTION

We typically retain your personal information related to marketing activities for as long as you accept marketing communications from us, and we will securely delete such data in accordance with and to the extent permitted by applicable law upon request. We may retain your personal information even after you have closed your account if reasonably necessary to comply with our legal obligations (including law enforcement requests), meet regulatory requirements, resolve disputes, maintain security, prevent fraud and abuse, enforce our terms and conditions, or fulfill your request to "unsubscribe" from further messages from us.

## HOW WE PROTECT YOUR PERSONAL INFORMATION

We maintain technical and organizational measures to protect the integrity of this Site and the personal information we collect from you from loss, misuse, alteration or unintentional destruction. However, we cannot provide absolute assurances against, and will not be liable for, any breaches of data security or confidentiality due to system failures or unauthorized access by third parties, or other causes beyond our reasonable control.

## CHILDREN

Our Site is not directed at children under the age of 13 and we will not knowingly collect information about children under the age of 13. If you are under the age of 13, please do not submit your personal information. If you are a parent who believes that we have collected information about a child under age 13, please contact us as detailed below and we will be happy to delete the information.

## CALIFORNIA PRIVACY RIGHTS

For California residents: We may share your personal information with affiliated third parties for their direct marketing purposes. As these categories of affiliate may be considered unaffiliated parties under California law, you may request information about our disclosure of personal information to third parties for their direct marketing purposes. To make such a request, please contact us as detailed below.

### **DO-NOT-TRACK**

At this time the Site does not recognize automated browser signals regarding tracking mechanisms, which may include "do not track" instructions. However, you can change your privacy preferences regarding the use of cookies and similar technologies through your browser or mobile device.

### **VERIFYING, CHANGING, AND DELETING YOUR INFORMATION**

If you have an issue with information that we have collected, you can contact us as detailed below and ask us to change, update or fix your information in certain cases, particularly if it is inaccurate. You can also request that we erase or delete all or some of your personal information or otherwise object to, limit, or restrict the use of such information (if we have no legal right or legitimate business interest in retaining such information).

### **CHANGES TO THIS POLICY**

We reserve the right to change this policy. If we do change this policy, we will post the revised version on the Site, and if we are going to change this policy in a way that would permit us to make additional uses of your personal information that we have already collected, we will obtain your affirmative, express consent before using your information in a materially different way.

### **CONTACT US**

If you have any questions or comments about our policies and practices, please contact us using the contact information below.

#### **Celestus, LLC, a Mettle Ops Company**

31791 Sherman Avenue

Madison Heights, MI 48071

586-306-8962

[info@celestusuas.com](mailto:info@celestusuas.com)